

BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm on Monday 11th November 2024 in
The Reading Room, Old Road, Buckland

AGENDA

Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.

1. Apologies for Absence

To receive any apologies for absence from Councillors.

2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

4. Minutes

To agree the minutes from the Parish Council Meeting held on Monday 9th September 2024.

5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

6. Amenities and Volunteer Activity

- a) To receive an update on Surrey Nature Recovery Strategy and Biodiversity, to include a progress update on steps taken to address concerns set out in the September meeting, and consideration of appropriate actions for Council.
- b) To receive an update on work undertaken to maintain the area of paving around the War Memorial.
- c) To consider a proposal to schedule restorative pruning of the willow tree during the first half of 2025.
- d) To receive an update on recent volunteer activity and consider future priorities.

7. Highways, Airports and Rights of Way

- a) To receive an update on and consider appropriate follow up actions with respect to requests submitted via SCC Cllr Helyn Clack to SCC Highways relating to:
 - A25 – Maintenance;
 - A25 Road Safety Improvements;
 - A25 Road closures; and
 - Bus stop signage.
- b) To receive an update on street cleaning.
- c) To note Cllr Cox had attended a Gatwick Airport led stakeholder briefing on proposed changes to airspace.
- d) To note SCC Countryside Access, at the request of SES Water, had extended a temporary closure notice for Public Bridleway 174 to 31st March 2025 to facilitate reinstatement work.

Sheena Boyce, Clerk

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8. Planning and Licensing

New Planning Applications

To receive an update from the Clerk re:

- a) MO/2024/1403: Change of use of ancillary buildings to form a new family dwelling with associated amenity space at Pettys Farm, Rectory Lane, Buckland, RH3 7BL;
- b) MO/2024/1538: Reduce the overall size of crown of Weeping Willow by approx 3 metres, back to pruning points at Bratton Hill, Slough Lane, Buckland, RH3 7BJ;
- c) MO/2024/1220: Prior notification for the erection of an agricultural storage barn of 22 metres x 9.10 metres at Crossways Kennels And Cattery, Crossways Farm, Station Road, Betchworth, RH3 7DF. Application under appeal; and
- d) SCC 2024-0107: The retention and use of a wooden hut for storage purposes, the siting and use of two shipping containers for storage and administrative purposes, the siting and use of a toilet, the siting and use of an emergency demountable tent/gazebo, and the use of an existing hardstanding area for vehicular parking, all in association with the approved water based recreation afteruse of the former silica sand quarry at Tapwood Quarry, Reigate Road, Buckland, RH2 9RE.

To consider:

- a) MO/2024/1723: Crown reduction of Indian Bean tree by front of house to selectively reduce the height by no more than 2 metres and spread by up to 4 metres and to remove deadwood greater than 20mm diameter. All pruning cuts to be made to suitable secondary growth points and to maintain a stable platform for expected regrowth. Height pre works - 14m Post works 12m Spread pre works 12m Post Works 9m at The Cop, Old Road, Buckland, RH3 7DU;
- b) MO/2024/1728: Erection of a two storey side extension following demolition of the existing conservatory and roof to the single storey WC/study at Yew Tree Cottage, Reigate Road, Buckland, RH3 7BG; and
- c) MO/2024/1745: Demolition of existing conservatory and erection of a single storey rear extension at Burley, Old Road, Buckland, RH3 7DU.

Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC).

Planning Enforcement

To receive an update on enforcement enquires submitted to MVDC.

Planning Policy

- a) To note MVDC's adoption of a Local Plan for Mole Valley;
- b) To consider Council's response to the MVDC consultations on:
 - a new Local Validation Checklist; and
 - a Masterplan for Dorking.
- c) To note MVDC plans to launch further consultations following the adoption of a new Local Plan.
- d) To note an amendment to the MVDC Scheme of Delegation to restrict the ability of a parish council to require a planning application to be referred to the MVDC Development Management Committee and record Council's response to this change.

9. Formalities

- a) To receive a crime report and update provided by Mole Valley Neighbourhood Police team.
- b) To consider Council's response to the Government consultation on enabling remote attendance and proxy voting at parish council meetings.
- c) To consider recommendation to adopt a Safeguarding Policy.

- d) To note the recent launch of a new NALC website
- e) To note circulation of a link to recent NALC advice highlighting Council's new duty to take positive steps to prevent sexual harassment and consider recommendation to meet its duty by reaffirming its pledge to live by the principles set out in its Dignity at Work Policy.
- f) To note Council's Data Protection Policy and Privacy Notices had been updated to reflect a change to contact details for the Information Commissioner's Office.
- g) To note that as the MVDC statutory review of its parliamentary polling districts, polling places and polling stations had not proposed any change for Buckland that no objection had been expressed.

10. Finance

- a) To note completion of the Q2 bank reconciliation.
- b) To note the application of bank charges and interest to bank accounts held at Unity Bank.
- c) To note the National Joint Council for Local Government Services (NJC) had agreed the scale pay rates to take effect from 1st April 2024.
- d) To approve an amendment to the value of the standing order payable to the Clerk with effect from December 2024 to reflect the recently advised salary scale point 27.
- e) To approve accounts for payment:
 - HMRC £130.44, PAYE liability re: October salary payment;
 - Microsoft 365 £79.99 including £13.33 Vat, Annual Licence;
 - G Burley and Sons Ltd £110.18 including £18.36 Vat, September gross cut;
 - Flashback Tape £98.80, including £16.47 Vat, Reflective tape to apply to oak posts;
 - Sheena Boyce £138.68, 2024/5 increase in SCP 27 (April – September);
 - HMRC £58.51, PAYE liability re: 2024/5 increase (April – September)
 - Sheena Boyce £46.36, 2024/5 increase in SCP 27 (October/November);
 - Reading Room £115.00, Room hire (April – December);
 - C Hamilton Landscapes £697.00 Repointing paving around War Memorial; and
 - HMRC £149.81, PAYE liability re: November payments.
- f) To note receipt credited to the parish council bank account.

11. Forthcoming Meetings

To confirm dates of future meetings.

Sheena Boyce
6th November 2024

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